Family Day Care
Daily Risk Assessment Check

As part of Work Health and Safety Legislation and Inner West Council Policies and Procedures, a **Daily Risk Assessment check must be completed before children arrive at your service. Ongoing risks MUST have a Risk Management Form completed and filed.**

Educator Name:																				
Week beginning date & tick for each day of operation.																				
INDOOR																				
All gates are locked after dropping off																				
Safety covers are in place on exposed power points																				
All electrical cords and phone charges are secured and out of reach of children																				
All blind cords are secured and out of reach of children																				
Chemicals and medication are locked away or out of reach of children																				
Bed sheets and sleeping area are clean and tidy. Cots are checked and in good condition.																				
All safety latches are in place and working																				
All sharp knives and dangerous utensils are inaccessible to children																				
Kitchen bench is clean and tidy																				
Bathroom deodorizers, cosmetics, razors, and shampoos are inaccessible to children																				
All plastic bags are removed and inaccessible from children's play areas																				
Stair barriers are in place																				
All necessary items available in nappy change area.																				
Toys, equipment, and resources in good working order, clean, not hazardous to children																				
All heaters guarded																				
Learning areas are set up																				
Mouth toy bucket available																				
Emergency Bag packed and accessible																				
OUTDOOR																				
Area clean and free of hazards																				
Inaccessible areas made secure																				
Pathways clear of hazards																				
Garden tap concealed																				
No water hazards – Such as containers with rain																				
Check there are no buckets or containers of water accessible to children.																				
Containers empty or securely covered and inaccessible to children																				
Toys, equipment, and resources in good working order, clean, not hazardous to children																				
Washing line is inaccessible																				
Write below any additional checks: (such as pets):																				